

## **FREQUENTLY ASKED QUESTIONS**

### **EPWP PROGRAMME**

1. Who should opt for the EPWP program?

- Working Professionals with minimum 1 year of Exp.
- Executives aiming for middle level management.
- Executives keen to groom managerial & leadership skills.

2. Is it equivalent to a degree / diploma program?

No, it is a certificate programme for working executives looking to develop their skills and competencies in the field of Management in tune with today's work environment.

3. Is it a correspondence programme?

No, it is not a correspondence programme. Live sessions by actual XIMB faculty will be conducted on weekends every fortnight. Apart from regular sessions at non – office hours, features such as individual course work, quizzes, assignments and forum for discussion make this a valuable tool for effective learning.

4. What is the program about and how will it be beneficial to the students?

The programme caters to Executives and Managers looking for quality professional education. It aims at building the skills and competencies of individuals required to excel in the present work scenario. The course is designed to equip Executives with the required knowledge, concepts and techniques for better delivery and performance in their chosen field of work, laying emphasis on global issues concerning Business Management.

5. What will be the focus area of this program?

The programme will focus on varied Business Management modules like Marketing Management, Operations Management, Financial Management, HR Processes, Strategic and International HRM, Manpower & Organizational Management and Effective Administration. This is a certificate program of 12 months covering the important and practical aspects of managing business in the current context of organizations.

6. Will we receive the Certificate from XIMB or Alethia? What is the role of Alethia?

XIMB is responsible for the course delivery, conduct of the examinations and evaluation of the course. The Certificate will be awarded directly by XIMB during the Graduation Ceremony for participants who successfully fulfill the academic requirements of the program.

Alethia Education Services is Marketing and Support Partner of XIMB. XIMB in collaboration with Alethia has launched the programme to provide quality management education :

- EPWP 1<sup>st</sup> Batch Apr 2010 – March 2011 by class room session XIMB Faculty in Delhi.
- FPWM 1<sup>st</sup> Batch Dec 2010 – May 2011 by class room session XIMB Faculty in Delhi.
- PGCBM & PGCHRM 7<sup>th</sup> Batch Running by Video conferencing facility PAN India.

7. How will it be relevant in the current market and economic scenarios?

The programme looks forward to providing Executives with an enriched learning experience keeping in mind the market demands to help them grow and prosper in their professional career. The course structure and the content is derived from our experience in conducting highly successful post-graduate and doctoral level programs in the Institute apart from the various training programs, research and consultancy activities carried out by the XIMB Faculty. Periodic reviews and refinements ensure quality of the curriculum and its relevance to face the changing business environment.

8. What will be the delivery mode and pedagogy of the course?

Live classes will be held on weekends every fortnight at India Islamic Centre, Lodhi Road in New Delhi. The faculty will be of XIMB. Specially designed components of the programme such as group assignments and campus sessions work towards achieving the aim of effective group learning.

9. What resources will be available to the participants?

The programme is supported by the acclaimed **Academic Information System** (AIS) developed by XIMB. This system not only enables high quality online interactions between the Faculty and the participants but also among the participants themselves. The participants of the EPWP programme have online access the resources of XIMB. They can access high quality academic and business databases from their locations by logging on to the AIS. During their on-campus stay they have access to the excellent learning infrastructure of XIMB.

10. When will the classes be held and where?

The Classes will be held every weekend fortnightly. The timings on Sat are 3pm to 7pm and on Sun are 9am to 1pm Classes are scheduled at timings convenient for the Working Executives. The classes are to be held at India Islamic Centre Lodhi Road, New Delhi. The batch starts on 21<sup>st</sup> August.

11. Is on-campus visit mandatory?

Yes. The on-campus training is mandatory as it is very relevant for the individuals doing the course. The on-campus programme is designed to impart the critical soft-skills like leadership, negotiation and team skills to the participants by personal profiling, games and simulation exercises which would be otherwise difficult to impart through the virtual mode. The on-campus visit also provides an opportunity to the participants to have a face-to-face interaction with the Faculty who teach through the virtual mode. Participating and fulfilling the requirements of the on-campus sessions are mandatory for all the participants for the successful completion of the EPWP course.

12. How much importance is laid on attendance? What happens in case one is not able to attend classes due to official commitments?

We lay emphasis on regular attendance but at times due to official commitments it may not possible be for certain participants to attend all the sessions. In that case, they can access the PPTs / study materials of the particular session(s) through our Online Academic Information System (AIS). The participants for their own interest are advised not to miss the sessions as we believe that, the PPTs, CDs and study materials are no substitute for live sessions.

13. Can we take a break from the course and then rejoin?

Yes, we do provide flexibility to students to complete the course by taking a break and rejoining in the next batch in case of urgent official commitments. Instead of quitting the programme a participant can rejoin the next batch subject to the commencement of the same.

14. What is the eligibility criterion for seeking admission to the programme?

The minimum requirement for admission to the program is a Bachelor's Degree (or equivalent) in any discipline recognized by the Association of Indian Universities as eligible for post- graduate studies in management with at least one year of work experience.

15. How do we go about the admission process?

Candidates can download the form from the website or collect it from the Alethia Education Services or the Office of XIMB. Duly filled-in Application Form can be submitted with a DD of Rs 1000/- in favor of **Xavier Institute of Management payable at Bhubaneswar** and other documents as stated in the Form.

The Application Form and the Certificates will be scrutinized on their submission. The eligible applicants will be short-listed and called for a Personal Interview. The final selection will be done on the basis of the performance in the interview, the academic records, and the statement of purpose and the relevant work experience of the candidate.